

RECEIVED: _____
FORM OF PAYMENT: _____
AMOUNT RECEIVED: _____
RECEIPT: _____

MOOSE JAW EXHIBITION COMPANY LIMITED
250 Thatcher Drive East ° Moose Jaw, SK ° S6J 1L7
P: 306-692-2723 ° F: 306-692-2762 ° E: moosejawfair@gmail.com

OUTDOOR VENDOR APPLICATION

***PLEASE NOTE:** All applications will be given serious consideration but not necessarily accepted. All fees will be refunded should your application not be accepted. Application deadline for review is **5:00 pm on MAY 13, 2022.**

NAME OF BUSINESS: _____

BUSINESS OWNER'S NAME: _____

BUSINESS NUMBER: _____ **CELL NUMBER:** _____

ADDRESS: _____

CITY: _____ **POSTAL CODE:** _____

E-MAIL ADDRESS: _____ **FAX NUMBER:** _____

DESCRIBE BOOTH OR TRAILER IN DETAIL BELOW AND/OR SEND PICTURES

LIST ITEM(S) TO BE SOLD OR DISPLAYED

PLEASE LIST/ATTACH ADDITIONAL INFORMATION IF REQUIRED

COMPLETE APPLICATIONS MUST BE SUBMITTED TO :
MOOSE JAW EXHIBITION COMPANY – ATTENTION: JUDY W
250 THATCHER DRIVE EAST MOOSE JAW, SK S6J 1L7
OR MOOSEJAWFAIR@GMAIL.COM

Please feel free to contact **Judy or George** at the Administration Office by phone (306-692-2723) or email (moosejawfair@gmail.com) should you require any additional information.

OUTDOOR VENDOR BOOTH PRICES

TRAILER/BOOTH	PRICE
10' Wide x 8' Deep	\$ <u>350.00</u>
Each Additional Adjourning 10' \$175 x _____	\$ _____
<hr/>	
SUB TOTAL	\$ _____
GST (5 %)	\$ _____
Additional 4 day gate passes \$20 x _____	\$ _____
PERFORMANCE BOND	\$ <u>200.00</u>
TOTAL	\$ <u> </u>

- ♣ Exhibitors will receive two complimentary 4-day gate passes with their application
- ♣ Additional gate passes are available and must be purchased before **FRIDAY, JUNE 17, 2022 at 5:00pm**
🌸 Additional 4 day gate passes are \$20 each
- ♣ All exhibitors and staff require gate passes. **NO EXCEPTIONS.**

ELECTRICAL SERVICES

One duplex 15-amp outlet is provided with most spaces. If more electric outlets are required, and *if available*, you will be charged an additional fee. Please provide complete details of your electrical equipment:

VOLTAGE _____ **AMP** _____ **TOTAL KW** _____

Appointments must be made for hookups through **REGAL ELECTRIC** at **306-692-6221** prior to **FRIDAY, JUNE 17, 2022**.

WATER SERVICES

Water hookups are limited.

RENTAL FEES AND THE PERFORMANCE BOND MUST BE SUBMITTED AT THE TIME OF THIS APPLICATION TO BE CONSIDERED COMPLETE.

Payment can be sent to:

Moose Jaw Exhibition Company Limited
 RE: 2022 Hometown Fair
 250 Thatcher Drive East Moose Jaw, SK S6J 1L7

CASH: _____; CHEQUE: _____; E-TRANSFER: _____; CREDIT CARD: _____

E-Transfers can be sent to: moosejawexh@sasktel.net

CREDIT CARD NUMBER: _____

EXPIRATION DATE: _____ CVC CODE: _____

OR I WILL PHONE IN WITH CREDIT CARD INFORMATION: _____

OUTDOOR VENDOR TERMS OF AGREEMENT

- ♣ The 2022 Moose Jaw Hometown Fair will be held June 23rd, 24th, 25th, & 26th, 2022.
- ♣ Preference will be given to vendors whom want to attend all 4 days of the event.
- ♣ Upon arrival, Moose Jaw Exhibition Company will position vendors at their discretion.
- ♣ Trailer/Booth fees are subject to GST.
- ♣ Please notify the office if you have any special requirements in your designated area. Any additional costs will be your responsibility.
- ♣ All electrical cords and electrical hook ups are subject to approval by Regal Electric.
- ♣ All cancellations **MUST** be submitted in writing to the Moose Jaw Exhibition Company Administration Office by 5:00 pm **FRIDAY, MAY 27, 2022**. ***Any cancellations after this date will result in the forfeit of all fees.***

EXHIBITOR'S INSURANCE REQUIREMENTS

- ♣ It is required that every exhibitor/lessee meets all fire, health, and any other related provincial regulations: liability, public liability, theft, fire, and other coverage is recommended and may be required. This will be left to the discretion of the Moose Jaw Exhibition Company.
- ♣ The exhibitor/lessee will obtain and keep in force during the term of occupation, Comprehensive General Public Liability Insurance respecting the use, occupancy, and conduct of business in accordance with the lessor's minimum insurance requirements, with insurers acceptable to the lessor (Moose Jaw Exhibition Company Limited), for the amount not less than \$2,000,000. The policy will name the Moose Jaw Exhibition Company as an additional named insurer with the cross-liability clause and the exhibitor/lessee shall promptly furnish to the lessor, copies of insurance policies or other applicable documentation by **FRIDAY, MAY 27, 2022**. Failure to do so will result in termination of the contract and the forfeit of all rental fees.

TRAILERS/BOOTHS

- ♣ **SET UP TIME: Thursday, June 23** from 9:00 am – 1:00 pm
- ♣ **HOURS OF OPERATION OF OUTDOOR VENDORS:**
 - ♣ Thursday, June 23, 2022: 3:00 pm – 10:00 pm
 - ♣ Friday, June 24, 2022: 3:00 pm - Midnight
 - ♣ Saturday, June 25, 2022: Noon - Midnight
 - ♣ Sunday, June 26, 2022: Noon – 9:00 pm
- ♣ All trailers/booths must remain open until 9:00 pm (unless otherwise specified), and removed by 11:59 pm Sunday, June 26. Failure to remove your items from the grounds by 11:59 pm will result in the forfeit of the Performance Bond.

APPLICATION REQUIREMENTS

- ♣ **PERFORMANCE BOND:** All exhibitors are required to submit the \$200 as consideration of a performance bond as part of the registration fees. Failure to adhere to any rules and regulations set out the Moose Jaw Exhibition Company will result in the forfeit of any and all bond fees.
- ♣ The following information must be included with the application form:
 - ♣ Performance Bond Fee
 - ♣ Rental Fee
 - ♣ Description and/or photo of your booth
 - ♣ Insurance policy must be submitted by **FRIDAY, MAY 27, 2022**. **NO EXCEPTIONS.**

FAILURE TO COMPLY WITH THE TERMS SET OUT IN THIS AGREEMENT WILL RESULT IN THE FORFEITURE OF ALL FEES

***THE MOOSE JAW EXHIBITION COMPANY LIMITED IS NOT HELD LIABLE FOR ANY DAMAGE
&/OR LOSS OF PRODUCTS &/OR DISPLAY ITEMS AND OR BOOTHS/TRAILERS***

Signature of Exhibitor/Lessee

Signature of MJ Exhibition Company